



# CHELMSFORD COMMUNITY EDUCATION

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Dear Parent and/or Guardians:

Your child's health and safety are of utmost important to us. To ensure the safety of your child please note the importance of clear communication annually.

Please indicate any **medical conditions** that your child might have on the *Emergency Contact/Medical Information Form*. Then if your child has medical needs, to make the process easier you may submit to us the same forms that you send into your child's school nurse.

Below is the information provided by The School Nurses of Chelmsford Public Schools.

**If your child has:**

- **Allergies to a food, insect and/or to latex**, then we require an *Allergy Medication Plan and Care and Consent* form to be completed each year by you and your child's health care provider. Even if your child does not have a medication prescribed for their allergy condition, a plan for exposure is still required.

- **Respiratory conditions** now or in the past that has required an inhaler, please submit a *Respiratory Medication Plan of Care and Consent* after discussion with your health care provider. If you opt not to send in medications, simply indicate this on the plan.

- **Seizures disorder** now or in the past, then we require a *Seizure Medication Plan and Consents* form to be completed each year until the child's health care provider clears your child from the risk of seizures. If your child does not have a medication prescribed for this type of condition have your child's health care provider document no medications needed.

- **Diabetes**, supply a *Diabetic School Plan of Care and Consent* in consultation with your health care provider. Provide the school with snacks, blood test strips, ketone strips, insulin, glucagon, lancets. (Etc...)

Forms can be accessed on the Chelmsford Public Schools' website under the "District" tab and by clicking on "Health Services" and then by clicking "Health Forms".

In order that we can be prepared to keep your child safe from day one, all documentation and medication is required **at registration**.

Updated forms and information may be required at the beginning of the school year.

*During most of the Lion's Pride and Lion's Den hours there is a nurse on duty. There is not always a nurse on site at the Extended Day sites, vacation, FULL Professional Days or Summerfest. There is no nurse on duty for BOKs.*

Thank you for your cooperation,  
The CommEd Staff

CommEd Rev 7/24/18  
Rev 6/13 form The School Nurses of Chelmsford Public Schools